

**OUR AGENCY IS MOVING TO DIRECT DEPOSIT OF RENTAL CHECKS
- SIGN UP NOW!!!**

OWNER REQUEST FOR DIRECT DEPOSIT

Mail to: OHA, 1100 Grant Ave, Ogden, UT 84404
 FAX to: (801) 627-6012 email to: fulcher@xmission.com

Please complete this form if you wish to have your Housing Assistance Payment directly deposited. **Only persons authorized on the account may complete this form.** The agency may only deposit in to one specific account and will provide no mailed acknowledgement of the payment or the amount per tenant, etc.

OWNER'S NAME					
ADDRESS:					
CITY		STATE		ZIP:	
PHONE:		PHONE:			
Tenants:					
Please NOTE - The agency will not provide a printout for multiple tenants:					

FINANCIAL INSTITUTION NAME					
ADDRESS:					
CITY		STATE		ZIP:	
Please check the type of account: Checking Account <input type="checkbox"/> Savings Account <input type="checkbox"/>					
ROUTING NUMBER		ACCOUNT NUMBER			

I hereby authorize the Housing Authority of the City of Ogden (the Authority) and its agents, including financial institutions to initiate electronic credit entries to my checking and/or savings account(s) listed above. I understand that I will not receive a written confirmation of this transaction from the Authority. Payments due on the 1st, when the first falls on a weekend, will be deposited on the next banking day. I understand that it is my responsibility to advise the Authority of any overpayments or underpayments and that I may only accept payments for units where the tenant is still in residence. This agreement will remain in effect until I have informed the Authority that I wish to cancel in writing and the Authority has had reasonable time to effect such cancellation.

Signature of Person with Authority over the Bank Account

Date

- *Please list your tenants.
- **Requests received after the 15th of any month may not take effect for 45 days.